

COVID-19 Operations Written Report

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone	Date of Adoption
San Juan Choices Charter School	Tony Oddo, Director	toddo@sanjuan.edu (916) 529-2808	June 9, 2020

Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of the changes your LEA has put in place. LEAs are strongly encouraged to provide descriptions that do not exceed 300 words.

Provide an overview explaining the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of the closures on students and families.

Program changes include:

- Changeover from hybrid online independent study with classroom support to pure online independent study, commencing March 16, 2020.
- Class and 1-on-1 instruction via Zoom instruction beginning March 16, 2020.
- Grading changes implemented 6-12 to ensure no students were harmed.
- Virtual 8th grade promotion.
- High school graduation postponed to a date TBD; consensus reached via online parent and student survey.
- Laptops and Chromebooks were provided to all students who expressed a need. These devices were delivered to student homes.
- Instructional packets distributed via USPS and in-person home deliver as needed.
- Additional monitoring of student engagement through email, text, and phone calls to ensure any needed support is provided.

Provide a description of how the LEA is meeting the needs of its English learners, foster youth and low-income students.

- All instructors have made available virtual “office hours” via email, telephone, and online strategies (Zoom, other).
- Laptops and Chromebooks were provided to all students who expressed a need, delivered to student homes.
- Information on free and low-cost Wi-Fi has been distributed to all families.
- Hotspot devices have been offered free of charge.
- Instructional packets distributed via USPS and in-person home deliver as needed.

Provide a description of the steps that have been taken by the LEA to continue delivering high-quality distance learning opportunities.

- Nearly all curriculum was provided online prior to COVID-19 site closure; curriculum meets state content standards, UC/CSU a-g, and NCAA approved.
- Teachers have supplemented online curriculum through varied methods, including:
 - supplemental reading and video assignments with assessments;
 - enhanced video presentations and assignments through [H5P](#) supplements;
 - instructor-made video presentations;
 - live Zoom class meetings and instruction;
 - live Zoom individual instruction as needed (piano, guitar, percussion, choir)

Provide a description of the steps that have been taken by the LEA to provide school meals while maintaining social distancing practices.

San Juan Choices Charter School is a dependent charter of San Juan Unified School District, and can therefore not be our own FSA (Food Service Authority). School meals are provided through San Juan Unified Nutrition Services at multiple locations throughout the district boundaries.

Provide a description of the steps that have been taken by the LEA to arrange for supervision of students during ordinary school hours.

Students and families have previously agreed to provide supervision and home instruction through the independent study model; therefore, no additional steps needed to be taken.